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San Diego Unified Port District
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Office of the District Clerk

BPC Policy No. 255

SUBJECT: SAN DIEGO PORT TENANTS ASSOCIATION AND SAN DIEGO UNIFIED PORT DISTRICT (DISTRICT) "PORT WITH NO BORDERS" SCHOLARSHIP PROGRAM

PURPOSE: A community partnership of the San Diego Port Tenants Association and the District to provide merit scholarships to students interested in college study programs leading to port-related careers.

POLICY STATEMENT:

1. The Board of Port Commissioners (Board) recognizes the need to develop leaders of the future in the San Diego region. The District tidelands feature career opportunities in a wide variety of professional fields including the tourism industry, maritime industries and trade; the environment, and public administration. To encourage students to consider these careers and to become future leaders on the tidelands, the District participates in a cooperative scholarship program with the San Diego Port Tenants Association.
2. Each year, the District will work in partnership with the San Diego Port Tenants Association to implement the "Port With No Borders" Scholarship Program (Program). The Program will seek to raise funds for scholarship grants to high school, junior college or university students who are children of employees of member businesses of the San Diego Port Tenants Association and District and are interested in college study programs for careers in those professions found on the District tidelands.
3. The Program will be managed by a Port Scholarship Advisory Committee (Committee), appointed annually by the Chairman of the Board in accordance with Board Policy 018, Board Advisory Committees. The Chair of the Board may appoint a Commissioner to serve as Committee Chair. No more than two Commissioners shall serve on the Committee. Commissioners shall not offer a motion or vote on any matter coming before the Committee.

4. The Committee will develop scholarship criteria and application procedures, select scholarship recipients, and manage fundraising activities for the Program.
5. Contributions to the Program will be held in a fund that is managed by the San Diego Foundation.
6. The Committee will recommend to the Board the number and amounts of scholarships to be granted each year.
7. Scholarship eligibility is limited to high school, junior college and university students who are children of employees of member businesses of the San Diego Port Tenants Association and the District and are interested in college study programs for careers in professions found on the District tidelands.
8. The Committee will present an annual report to the Board and the San Diego Port Tenants Association Board of Directors that summarizes the year's activities of the Program and reports on the scholarship grants that have been awarded.
9. Recipients of scholarship grants from the Program will be officially recognized at a Board meeting.
10. In addition to the "Port With No Borders" Scholarship Program, the Committee will annually select recipients of scholarships offered by the Institute for Shipboard Education for its Semester at Sea Program, in accordance with the Attachment to this policy. Scholarships for the Semester at Sea Program are offered annually at the discretion of the Institute for Shipboard Education.
11. To the extent required by law, the Committee will operate in compliance with the Political Reform Act and Government Code section 1090 regarding conflicts of interest. Committee members with financial interests in matters coming before the Committee shall be required to disclose the interest and abstain from any participation as to the matter.

RESOLUTION NUMBER AND DATE: Resolution 2013-27, dated February 12, 2013 (Supersedes BPC Policy No. 255, Resolution 2010-174, dated December 7, 2010; and Resolution 2001-228, dated October 23, 2001).



Attachment to BPC Policy No. 255

SEMESTER AT SEA SCHOLARSHIPS

1. The Institute for Shipboard Education is a non-profit organization that operates the program Semester at Sea, an educational experience onboard a sea-going vessel that embarks on a worldwide itinerary carrying over 600 college students from colleges and universities. The students are exposed to a rigorous curriculum from a variety of distinguished faculty and lecturers.
2. The Institute for Shipboard Education, at its discretion, will offer annually to the "Port With No Borders" Scholarship Program (Program) scholarships for its three-month fall and spring Semester at Sea voyages. These scholarships are in addition to the scholarships granted annually by the "Port With No Borders" Scholarship Program. A Semester at Sea scholarship consists of a reduction in tuition for a voyage.
3. Each year, prior to the commencement of the application process for the "Port With No Borders" Scholarship Program, the Institute for Shipboard Education will inform San Diego Unified Port District (District) staff of the number and amounts of Semester at Sea scholarships that it will provide for the upcoming fall and spring voyages.
4. Candidates for the Semester at Sea scholarships offered through the "Port With No Borders" Scholarship Program are junior college, college and university students who are children of employees of member businesses of the San Diego Port Tenants Association and the District.
5. Applicants for Semester at Sea scholarships will complete and submit the same application as is used for the "Port With No Borders" Scholarship Program.
6. The Port Scholarship Advisory Committee (Committee) will select the recipients of the Semester at Sea scholarships during its annual selection of recipients of "Port With No Borders" scholarships. The Committee will use the minimum requirements of the "Port With No Borders" Scholarship Program along with the enrollment requirements of Semester at Sea, listed below.
7. In addition to the minimum requirements for qualification for "Port With No Borders" scholarships, all applicants for Semester at Sea scholarships must apply directly to the Institute for Shipboard Education for enrollment in the Semester at Sea program and must meet the following criteria:
 - a. Be currently enrolled in a degree-granting program at an accredited college or university, domestic or international
 - b. Have completed at least one full term at the post-secondary level
 - c. Have attained a cumulative grade point average of 2.75 or greater
 - d. Be in good academic and judicial standing at the time of application
 - e. Demonstrate writing skills in a 300-500 word essay as indicated on

the application

8. Recipients are selected for the fall and spring voyages that occur following the time of selection, i.e. in 2010 recipients are selected for the fall 2010 and spring 2011 voyages.
9. In the event a selected recipient for a Semester at Sea scholarship is unable or becomes unqualified to use the scholarship, an alternate applicant may be selected by the Port Scholarship Advisory Committee. The Committee may select alternate recipients when it makes its annual scholarship recipient selections.
10. Selection for a Semester at Sea scholarship through the "Port With No Borders" Scholarship Program does not preclude or disqualify an individual from applying for any type of additional financial assistance through the Institute for Shipboard Education.

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RESOLUTION 2013-27**RESOLUTION AMENDING BPC POLICIES 018, 730, 609, 255, ENVIRONMENTAL ADVISORY COMMITTEE CHARTER, AUDIT ADVISORY COMMITTEE CHARTER, AND ACCESSIBILITY ADVISORY COMMITTEE BYLAWS TO INCLUDE AMENDED CONFLICT OF INTEREST LANGUAGE AND COMMITTEE MEMBERSHIP STRUCTURE, AND ADOPTING BPC POLICY NO. 018A ESTABLISHING BOARD STAKEHOLDER FORUMS**

WHEREAS, the San Diego Unified Port District (District) is a public corporation created by the Legislature in 1962 pursuant to Harbors and Navigation Code Appendix I (Port Act); and

WHEREAS, the District's advisory committees are established by the Board of Port Commissioners (BPC) Chair each calendar year pursuant to BPC Policy No. 018; and

WHEREAS, at the November 2011 meeting, the BPC considered recommendations made by former Port Attorney Duane Bennett regarding conflict of interest issues affecting advisory committees; and

WHEREAS, at the March 2012 meeting the BPC considered conflict of interest issues affecting advisory committees and made a determination as to how to avoid actual and perceived conflicts of interest on BPC advisory committees, as well as determinations as to the composition of the Maritime and Real Estate advisory committees; and

WHEREAS, at the July 2012 meeting the BPC adopted District staff recommendations to streamline advisory committees, to eliminate certain committees; and

WHEREAS, at the December 2012 meeting the BPC adopted District staff recommendations related to the establishment of "Board Stakeholder Forums" and conflict of interest language for advisory committees; and

WHEREAS, the BPC directed that BPC Policy No. 018 be amended to add that, Commissioners shall not offer a motion or vote at any Board Advisory Committee Meeting, no more than two Commissioners shall serve on any Board Advisory Committee, a Commissioner may serve as an advisory committee Chair, the Chair of the BPC is authorized to immediately remove any advisory committee member who violates BPC Policy No. 018 provisions governing

conflicts of interest, and to the extent required by law, advisory committees will operate in compliance with the Political Reform Act, and Government code section 1090 regarding conflicts of interest. Committee members with financial interests in matters coming before the Committee shall be required to disclose the interest and abstain from any participation as to the matter; and

WHEREAS, BPC Policy No. 730, "Port Environmental Advisory Committee," "Environmental Advisory Committee Charter," BPC Policy No. 609, "Public Art," BPC Policy No. 255, "Port With No Borders Scholarship Program," the "Audit Advisory Committee Charter," and the "Accessibility Advisory Committee Bylaws" have been amended to reflect the BPC's direction and to eliminate conflicting language between those BPC advisory committee policies, charters, and bylaws, and the amended language contained in BPC Policy No. 018; and

WHEREAS, BPC Policy No. 018A, "Board Stakeholder Forums" (Forum) has been established to provide:

- Venues for the District, Port tenants, and other stakeholder discussions, and sets forth that, Forum issues may be referred by the BPC.
- District staff may convene a Forum on an as-needed basis.
- Forums shall be for discussion only, no voting will occur.
- District staff shall prepare a summary of Forum discussions for review by the BPC after each Forum.
- An annual work plan for each Forum shall be adopted by the BPC and may be modified by the BPC as other issues arise.
- The Chair of the BPC may consider new matters requested by District staff, stakeholders or tenants for inclusion in the work plan.
- Any new matters to be included in the work plan shall be approved by the BPC prior to convening a Forum on the new matter.
- The BPC may refer matters to Forums as it deems appropriate.
- The BPC Chair may appoint a minimum of two members from the BPC as Forum facilitators.

NOW, THEREFORE, BE IT RESOLVED by the Board of Port Commissioners of the San Diego Unified Port District, as follows:

That BPC Policy No. 018, "Board Advisory Committees," BPC Policy No. 730, "Environmental Advisory Committee," "Environmental Advisory Committee Charter," BPC Policy No. 609, "Public Art," BPC Policy No. 255, "Port With No Borders Scholarship Program," the "Audit Advisory Committee Charter," the "Accessibility Advisory Committee Bylaws", as amended, and BPC Policy No. 018A, "Board Stakeholder Forums" copies of which are on file in the Office of the District Clerk are hereby adopted.

2013-27

PASSED AND ADOPTED by the Board of Port Commissioners of the San Diego Unified Port District, this 12th day of February, 2013, by the following vote:

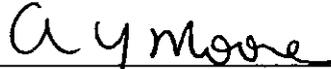
AYES: Malcolm, Moore, Nelson, Smith, Valderrama

NAYS: None.

EXCUSED: None.

ABSENT: None.

ABSTAIN: None.



Ann Y. Moore, Chair
Board of Port Commissioners

ATTEST:



Timothy A. Deuel
District Clerk

(Seal)