



**San Diego Unified Port District
Documentation of Good Faith Efforts
for Public Works Projects**

A. Project Information

Specification Number: _____

Project Title: _____

B. Prime Contractor Information

Company Name: _____

Address: _____

City, State, Zip Code: _____

Contact Person: _____

Phone Number: _____ FAX Number: _____

E-mail: _____

Is Prime Contractor certified as a Disadvantaged Business Enterprise (DBE)? Yes No

If so, please attach a copy of the certification.

C. Good Faith Efforts Criteria Questions

- | | |
|---|--|
| 1. Did you attend prebid meetings scheduled by the District? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 1a. Did you contact contractors/suppliers/truckers who attended the prebid to solicit their interest? | <input type="checkbox"/> Yes <input type="checkbox"/> No |

Describe your efforts made:
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Publication:	Date:	Publication:	Date:
Publication:	Date:	Publication:	Date:
Publication:	Date:	Publication:	Date:

- | | |
|--|---|
| <p>3. Did you provide written notices soliciting any contractors/suppliers/ truckers, who have the capability to perform the work of the contract, in sufficient time to allow the contractors/suppliers/truckers to respond to the solicitation?</p> | <p><input type="checkbox"/> Yes <input type="checkbox"/> No
Identify each contact on the <i>Attachment A</i> form provided.</p> |
| <p>4. Did you follow up your initial solicitations with a second contact to determine whether the contractors/suppliers/truckers were interested?</p> | <p><input type="checkbox"/> Yes <input type="checkbox"/> No
Identify each follow-up contact on the <i>Attachment A</i> form provided.</p> |
| <p>5. Did you select portions of the work to be performed by subcontractors in order to increase the likelihood that the DBE goal will be achieved? This includes, where appropriate, breaking out contract work items into economically feasible units to facilitate subcontractor participation.</p> | <p><input type="checkbox"/> Yes <input type="checkbox"/> No
Please identify those items of work selected. This listing should correspond to the information shown on <i>Attachment A</i>.</p> |

Item No:	Estimated %:	Item No.:	Estimated %:
Item No:	Estimated %:	Item No.:	Estimated %:

- | | |
|--|---|
| <p>6. Did you provide interested contractors/suppliers/truckers with adequate information about the plans, specifications, and requirements of the contract in a timely manner to assist them in responding to the solicitation?</p> | <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> |
|--|---|

Describe your efforts made:

- | | |
|---|---|
| <p>7. Did you negotiate in good faith with interested subcontractors?</p> | <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> |
|---|---|

Describe your efforts made:

8. Did you reject subcontractors as being unqualified with sound reasons based on a thorough investigation of their capabilities? Yes No

Describe your reasons:

9. Did you make efforts to assist interested contractors in obtaining bonding, lines of credit, or insurance as required by the recipient or contractor? Yes No

Describe your efforts made:

10. Did you make efforts to assist interested contractors in obtaining necessary equipment, supplies, materials, or related assistance or services? Yes No

Describe your efforts made:

11. Did you effectively use the services of available community organizations; contractors' groups; local, state, and Federal business assistance offices; and other organizations as allowed on a case-by-case basis, to provide assistance in the recruitment and placement of contractors? Yes No
Identify each contact made below

Describe your efforts made:

Resource:	Date Contacted:	Resource:	Date Contacted:
Resource:	Date Contacted:	Resource:	Date Contacted:

12. Please identify any additional good faith efforts which have not been discussed in the previous responses.

Describe additional efforts made:

D. Bidder Declaration

I certify that the information given in this submittal is correct and true to the best of my knowledge.

Printed Name of Company Official

Signature of Company Official

Date