

**EXECUTIVE SUMMARY  
COMMERCIAL FISHERIES REVITALIZATION PLAN  
CORE COMMITTEE MEETING  
October 11, 2007 9:00 a.m. Port Administration Building**

Meeting attendees:

Scott Breidenthal, Cathy Driscoll, Tom Driscoll, August Felando, Peter Flournoy, Steve Foltz, Peter Halmay, Mitch Hobron (commercial fishing interests representatives); Victoria Ikerd-Schreiter (Senator Ducheny's Office); Bruce Cummings, Matt Earle, Kelly Falk, Marguerite Elicone, Maryanne Kind (Port staff); and Deborah Ruddock (California Coastal Conservancy) via conference call.

**1. Communications Plan**

Marguerite Elicone (Port Communications & Community Services Dept.) demonstrated the Port's website ([www.portofsandiego.org](http://www.portofsandiego.org)). Commercial Fisheries Revitalization appears on the home page, which provides an overview of the entire project, showing aerial photos of Driscoll's Wharf and Tuna Harbor plus all of the Committee's documents. Marguerite will research possible ways to receive feedback through the website; she will report her findings back to the Core.

The Core Committee clarified Kelly Falk's role as Chairman of the Core and Steering Committees as well as project manager. All project information should be submitted through Kelly.

**2. Ground Rules & Committee Membership/Roles and Responsibilities**

It was determined that public comments can be received at any point during the meeting that the Committee determines appropriate, rather than waiting until the end of the meeting. External e-mail communications among Committee members should be constructive.

**3. Review of Revised Scope of Work for the Request for Qualifications (RFQ)**

The Committee requested that the RFQ begin with the mission statement, followed by the problem statement (referring to the decline of fisheries, aging infrastructure and marketing needs). When a consultant has been selected, further discussions and direction will be provided. It is planned that the RFQ will be advertised November 7, 2007 and the recommended consultant/firm will be presented to the Board for its consideration and approval in February 2008.

The description of the G Street location in the RFQ requires more detail so that the presentation of the two sites is balanced. Because there is only a small area of San Diego Bay devoted to commercial fishing, it is important that it be used efficiently and effectively.

**4. Action Items:**

- (a) Kelly Falk will revise the RFQ scope and the project area maps. Port staff will coordinate with the Coastal Conservancy in finalizing the RFQ. In accordance with the guidance provided by the Committee, a copy of the final RFQ will be provided to all Committee members via e-mail.
- (b) The District will hold an "informational exchange" meeting (date TBD). This meeting will be for the benefit of the RFQ respondents and will clarify the Committee's expectations regarding the RFQ process.
- (c) Guidelines for the consultant selection panel will be discussed at the January 10 Core Committee Meeting. All Core Committee members will be on the consultant selection panel.

**5. Meeting Schedule/Logistics**

The next meeting of the Core Committee will be held at the Don L. Nay Port Administration Building, 3165 Pacific Highway, San Diego, CA on January 10, 2008 from 10 a.m. to 12 noon.

**6. Public Comments**

There were no public comments.